1449 James Drive

Celina, Ohio 45822

September 8, 2016

Mr. Bill Sell, President

Celina City Schools Board of Education

I am requesting 2 unpaid days, November 7 and November 8, 2016. I have discussed these days with Ann Esselstein and Dr. Ken Schmiesing.

Thank you for your consideration.

Sincerely,

Kathy Hart

Intervention Specialist

Hathy That

Celina Middle School